



**Houselink Community Homes
Board Meeting Minutes
September 17, 2018**

Present: Phillip Dufresne (Chair), Linda McNeil, Mary Modeste, Joann Sochor, Natalie Ochrym, Colette Snyder, Nicole Tushingam, Richa Jagota

Regrets: Douglas Jordan, Mark Guttridge, Charles Finlay, Hugh Cameron

Staff: Brian Davis, Donna Dalrymple (minutes), Charlie Lior, Helen Cheung

Guest: Paul Dowling

Approval of Agenda

Moved by: Linda McNeil

Seconded by: Joann Sochor

Carried

Conflict of Interest

No conflict of interest declared

Consent Agenda Items

For receiving consent items: Board Work Plan, Strategic Planning 1st Quarter, E.D. Report, and for approval of the July 16, 2018 Board minutes

Moved by: Joann Sochor

Seconded by: Colette Snyder

Carried

Business Arising

Phillip asked Board members if they were okay with the different Committees requested for sign up. Richa is on Integration Committee and will confirm the other.

Phillip, Douglas and Linda would like to attend the Nov 3rd Board tour and AOAR workshop.

In response to the declining attendance at Town Halls, and the feedback received this spring on their future, Brian noted that they will be on hold unless one is needed to convey specific business. Staff have been developing a new approach to create a two way dialogue between tenants and staff at an operational level. The concept is to have an Ambassador Program in which each building will have a building representative. There's still much to be worked out and once a new Community Development Worker is

hired, they can begin to look at such various elements such as creating a job description, offering an honorarium, etc. Feedback was positive from the participant Board members and they recommended that those who take on this role are not also Board members so they avoid any role conflicts.

Any consent Agenda Items requiring action or further discussion

Quarterly Strategic Plan, 1st Quarter Report: Brian walked the Board through this new report format. The goal of this report is to increase the level of accountability to advise the Board on what was planned for this fiscal year versus what was accomplished. He recognizes that it is a work in progress this year as this takes the manager's individual work-plans and makes them more public. Brian shared the report on the screen so the colours were visible.

Financial Health – 1st Quarter Report

Charlie and Joann reported that there is nothing out of order in the first quarter. The increase in maintenance costs are largely due to expenses incurred due to the Danforth fire which we will get largely back as it is an insurance claim.

Motion to receive the 1st Quarter Financials

Moved: Natalie Ochrym
Seconded by: Linda McNeil
Carried

In-Camera Update to Board Motion For a Confidential Update from the Executive Director

Moved by: Richa Jagota
Seconded by: Nicole Tushingam
Carried

Out-of-Camera Update to the Board Motion

Moved by: Joann Sochor
Seconded by: Colette Snyder
Carried

Board Governance (Paul Dowling – guest facilitator)

Paul Dowling was retained to facilitate the Board through an hour long workshop to build capacity in responding to issues related to Board governance unique to our Board structure. Three small break out groups workshopped a scenario each that spoke to the Board's governance policies, and then reconvened for a discussion. The notes for this session are provided in a separate document from the facilitator.

In-Camera Check-in Motion

Moved by: Nicole Tushingam
Seconded by: Richa Jagota
Carried

Out-of-Camera Check-In Motion

Moved by: Nicole Tushingam

Seconded by: Colette Snyder

Carried

Adjournment

Moved by: Natalie Tushingam

Seconded by: Joann Sochor

Carried