



**Houselink Community Homes
Board Meeting Minutes
December 18, 2018**

Present: Phillip Dufresne (Chair), Linda McNeil, Colette Snyder, Charles Finlay, Hugh Cameron, Mark Guttridge, Richa Jagota, Natalie Ochrym, Douglas Jordan

Regrets: Joann Sochor, Mary Modeste

Staff: Brian Davis, Helen Cheung, Carl Melvin, Monica Vaus (Minutes)

Approval of Agenda

Moved by: Natalie Ochrym

Seconded by: Linda McNeil

Carried

Conflict of Interest

No conflict of interest declared

Consent Agenda Items

Moved by: Linda McNeil

Seconded by: Charles Finlay

Carried

Business Arising or Any consent Agenda Items Requiring Action or Further Discussion

None

In-Camera Motion

Moved by: Douglas Jordan

Seconded by: Charles Finlay

Carried

Out-of-Camera Motion

Moved by: Hugh Cameron

Seconded by: Mark Guttridge

Carried

Status of Housing and Maintenance Performance Report

A *Condition of Properties and Assets Report* prepared by Carl Melvin, Manager, Property Services had been distributed to the Board and Carl was present to answer questions.

Some highlights of the report:

- A new tool, The Ontario Perception of Care (OPOC), has been developed to assess the quality of service organizations in the sector and will be available in 2019.
- The City of Toronto introduced a new program, RentSafe TO, to address the ongoing issue of landlords and property standards deficiencies.
- Pest control, especially for bed bugs, continues to be an issue.
- Houselink is working with tenants regarding doing the proper prep work necessary for effective bed bug eradication.
- There has been a substantial drop in the cost of utilities, ie. hydro, gas and water, which may be partially due to the weather as well as the efforts of the Environment and Energy Committee working on staff and participant education around energy conservation.

Motion to Receive the Status of Housing and Maintenance Performance Report

Moved by: Richa Jagota

Seconded by: Charles Finlay

Carried

Member Policy Amendment

A slight policy amendment to clarify what is meant by “annually apply”.

The annual term for Membership in Houselink shall begin the day after the Annual Members’ Meeting Applications completed from that date, through the following Annual Members’ Meeting may vote at that meeting.

We will add this language to the application form and communicate it out to staff and participants to bring more clarity to the process.

Motion to Approve the Amendment to the Member Policy

Moved by: Charles Finlay

Seconded by: Richa Jagota

Adjournment

Moved by: Colette Snyder

Seconded by: Mark Guttridge

Carried