



**Houselink Community Homes
Board Meeting Minutes
July 21, 2020**

Present (zoom): Phillip Dufresne (Chair), Carole King, Steve Rogers, Mary Modeste, Joann Sochor, Colette Snyder, Natalie Ochrym, Linda McNeil, Douglas Jordan

Regrets: Charles Finlay, Richa Jagota

Guest: Paul Jaroszko, Prentice Yates and Clark, Chartered Professional Accountants

Staff: Brian Davis, Helen Cheung, Karen Hazelton, Monica Vaus (minutes)

Approval of Agenda

Moved by: Colette Snyder

Seconded by: Joann Sochor

Carried

Conflict of Interest

None

Consent Agenda Items – with the addition of the Covid-19 Briefing Note

Moved by: Carole King

Seconded by: Steve Rogers

Carried

Business Arising & Any Consent Agenda Items Requiring Action or Further Discussion

Referring to the Covid-19 briefing notes, it was noted that 3, not 6, Houselink sites have been tested for this illness.

Conversation focussed upon feedback from the Board on the idea of providing more updated information on the Houselink website and other social media platforms. It was noted that many Houselink tenants do not have internet access and a hybrid approach is something to be considered offline.

Can the Board be held accountable for not asking the right questions related to ensuring that Houselink is performing all it's due diligence requirements? More specifically, what will the Covid-19 exemption mean for Houselink from a liability perspective?

Brian will look into those questions and provide a future response.

Auditors Report

The Board welcomed Paul Jaroszcko, a Partner with the firm Prentice Yates & Clarke. He reviewed the audited financial statements which will be presented at Houselink's upcoming Annual General Meeting. He concluded that overall it has been a positive year for Houselink and is fairly consistent with the past year.

The Board thanked Paul Jaroszcko and his firm.

Motion to Approve the Audited 2019-2020 Financial Statements

Moved by: Joann Sochor

Seconded by: Douglas Jordon

Carried that the Board recommends that the audited 2019-2020 Financial Statements be approved at the Annual General Meeting

xxxxxx

This section of the Executive Director Report was reviewed. There is a lawsuit between x and y.

Questions were posed regarding the Subsequent Event Questionnaire section 1. a regarding legal activity and 1. b. regarding a triggering letter. Paul assured the Board that the LHIN and MOH are Houselink's funders and Houselink is not in breach with the funder. Therefore, the legal battle between the two parties is not a financial risk to Houselink.

Action: Brian will keep everyone updated as we go forward.

Preliminary AGM Planning

The City of Toronto is expected to enter Phase 3 along with the rest of the province and this now allows gatherings of up to 50 individuals. Historically, we have had approximately 60 to 80 individuals attend our AGM, but sometimes it has been lower.

In the spring, the province enacted legislation that allows corporations to have their AGM up to 90 days after the emergency order is lifted. Right now, the emergency order extends to July 24th and it is expected that it will not be renewed. Therefore, it is expected that we will be able to have our AGM anytime up to October 24th.

Action: Linda McNeil and Steve Rogers volunteered to join the AGM Planning Committee.

Board Committee Composition

Normally, In July the Board populates the committees for the following year. This year, our integration work and Covid-19 are influencing what our committee work looks like this coming year.

Assuming that our AGM is in September/October, Andy Ip will be joining the Board, so there may be recommendations on which committees he would sit on. (ie. EDPA).

Consequently, it was decided not to spend too much time on this at the current moment and to basically keep the committees as they are until Andy has joined the Board.

Action: Colette Snyder should not be listed as part of the Policy Committee

Action:

Douglas Jordan added to Quality & Accountability Committee

Carole King added to the Policy Committee and the Quality & Accountability Committee

Phillip Dufresne requested that he stay part of the Nominating Committee

Motion to go In-Camera

Moved by: Carole King

Seconded by: Linda McNeil

Carried

Motion to go Out-of-Camera

Moved by Joann Sochor

Seconded by: Steve Rogers

Carried

Next Meeting

August 18, 2020

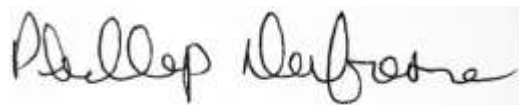
Adjournment

Moved by: Carole King

Seconded by: Colette Snyder

Carried

Minutes approved as presented

A handwritten signature in cursive script, reading "Phillip Dufresne", is displayed on a light gray rectangular background.

Phillip Dufresne, Chair

August 18, 2020